

**Curran-Gardner Townships Public Water District**

**3384 Hazlett Road | Springfield, Illinois 62707-2522 | 217.546.3981**

**Regular Meeting – August 8, 2017 – 7:00 p.m.**

*Audio for the meeting found here: <http://www.currangardner.com/>*

**Members:** Chairman Mitchell, Vice Chairman Folder, Trustee Oschwald, Trustee Valois, Trustee Mayes, Trustee Dorr, Trustee Hammitt, Engineer Middendorf, Treasurer Elsner, Business Manager Graff, Plant Manager Nelson and Secretary Ryg

Guests: Wayne Benanti, Gary McCandless and Harry Mitchell

I. The meeting opened first with the *Pledge of Allegiance*.

II. Board Secretary - Ryg

Trustee Oschwald made a motion to accept the June 21<sup>st</sup> Special Board Meeting minutes. Trustee Valois second the motion. The motion passed.

Trustee Oschwald made a motion to accept the July 11<sup>th</sup> Regular Board Meeting minutes. Trustee Hammitt second it. The motion passed.

III. Treasurer's Report - Elsner

Treasurer Elsner's Report for July 12 through August 8, 2017. We are 29% of FY 2018.

Total Water Income for July 12 through August 8: \$105,656

Budgeted Total Income for the same period: \$123,979.46

Total YTD Income: \$465,653.80/\$397,012

YTD Budget for Total Income: \$447,147.70

Total Expenses for July 12 through August 8: \$107,240.72

Budgeted Expenses for same period: \$128,899.95

Total YTD Expenses: \$405,113.63 (22% of budget)

YTD Budget for Total Expenses: \$425,897.88

YTD Net Income: \$60,540.17

YTD Net Income Budgeted: \$21,249.82

Bill List: \$80,941.76

A motion was made by Trustee Dorr to accept the profit and loss budget performance statement pending audit. Trustee Hammitt second it. The motion carried.

A motion was made by Trustee Dorr to pay the bills as presented. Trustee Valois second it. All Trustees voted yes except Trustee Oschwald who voted present. The motion carried.

#### IV. Operations Manager Report – Nelson

Well #1 was rehabilitated by Water Well Solutions and returned to service on July 26, 2017. This is one of the District's best wells in both quality and quantity.

Well #5 had its sampling tap repaired.

Well #2, which is an original well (over fifty years-old), needs of repair. The holes in the casing can be repaired with a stainless steel sleeve. Further research will be done by Operations Manager Nelson.

The 2014 Ford pickup truck will be sold via sealed bid. Although newer, this automobile has experienced excessive problems with it from the body to engine. The District plans on selling the truck "As Is". A small ad will be in the south county newspapers.

CGTPWD was approached by an assisted living facility to service its water needs. This entity purchased approximately thirty-six acres and plans to construct a one-story facility on 8 acres of it very soon. The 8 acre site will eventually include a medical office at a later date. This leaves twenty-eight acres to the south of the facility that may be developed as either residential or commercial. Plant Manager Nelson included a map of the proposed facility.

#### V. Business Manager – Graff

The quarterly newsletter is on the website along with the rates.

Business Manager Graff met with the District Attorney and Vice Chair Folder to go over the Rules, Rates and Regulations resolution.

Extra procedures were developed for the Quick Books/Alliance programs. This was initially suggested by the auditor and has been fully implemented on August 1, 2017.

All office personnel were given their annual evaluation.

A new telephone system continues to be researched. Business Manager Graff requested a updated pricing information from vendors.

Per Chairman Mitchell's direction, Young's Security has been notified to proceed with fire sensor equipment.

Meter installations were requested for Stone Creek Phase 2 and Farley Road.

#### VI. District Manager's Report (Middendorf)

The District is waiting for New Berlin tank fill test.

A pre-construction conference was held with USDA Rural Development and Leander Construction. Specific site options were discussed on where to store the crane and construction mobile.

(7:35 p.m.)

#### VII. Guests

Gary McCandless, resident of Stone Creek, read a statement to the CGTPWD Board.

Harry Mitchell, resident of Stone Creek, addressed the CGTPWD Board.

(audio is on file)

Both expressed their thankfulness for allowing them to be heard and the Board diligently researching their dilemma.

#### VIII. Chairman, Vice Chairman and Committee Reports

- a) Chairman – n/a
- b) Vice Chairman – Ordinance Twelve was discussed. Business Manager Graff said portions should be amended to keep it up to date.
- c) Finance – n/a
- d) Planning – Trustee Dorr, Trustee Hammitt and Operations Manager met on potential CGTPWD looping projects. They made a list of prospective loops to analyze. The goal of looping is to increase water flow. The cost of completing a loop involves labor, legal fees and material.

Trustee Dorr asked Vice Chair Folder to add looping/water main extension on next month's agenda.

- e) Personnel – n/a
- f) Systems Oversight – The pre-construction meeting on premises went well on August 7. Vice Chair Folder would like to see Phase II Water Treatment Plant Improvements funds set aside as soon as possible due to the unfavorable conditions of plant #1.
- g) Policy and Procedure Committee – n/a
- h) Ordinance Committee – n/a

#### IX. Unfinished Business – n/a

(8:02 p.m.)

#### X. New Business

A motion was made by Vice Chair Folder to authorize Operations Manager Nelson to advertise for the surplus Ford pick-up truck in a local publication. Trustee Mayes second the motion. The motion carried.

#### XI. Guests

#### XII. Executive Session

Trustee Dorr made a motion to go into Executive Session. Trustee Mayes second the motion. A roll call was taken:

Vice Chair Folder: Yes

Trustee Valois: Yes

Trustee Hammitt: Yes

Chairman Mitchell: Yes

Trustee Dorr: Yes

Trustee Mayes: Yes

Trustee Oswald: Yes

With seven yes votes, the Board went into Executive Session.

Board exited the room at 8:04 p.m.

Vice Chair made a motion return to the Regular Meeting. Trustee Dorr second the motion. A roll call was taken:

Vice Chair Folder: Yes

Trustee Valois: Yes

Trustee Hammitt: Yes

Chairman Mitchell: Yes

Trustee Dorr: Yes

Trustee Mayes: Yes

Trustee Oswald: Yes

With seven yes votes, the Board went back into their Regular Meeting

Chairman Mitchell said we reviewed Executive Session Minutes.

Trustee Oswald moved to hold the following minutes:

December 13, 2016

December 20, 2016

March 14, 2017

Trustee Hammitt second Trustee Oswald's the motion.

A roll call vote was taken:

Vice Chair Folder: Yes

Trustee Valois: Yes

Trustee Hammitt: Yes

Chairman Mitchell: Yes

Trustee Dorr: Yes

Trustee Mayes: Yes

Trustee Oswald: Yes

With seven yes votes, the CGTPWD Executive Minutes will be held.

Having no further business before the Board, they adjourned at 8:25 p.m.